

**RSMS PTO Board Meeting
April 13, 2020**

Principal's Report: Mrs. Smith is developing a virtual lesson for incoming 6th grade RSMS families. She is working with CFC students and Ms. Todd, they are planning on having a video for the parents and the students to be able to watch before school begins. School Council Election was also discussed and it was decided that it can take place in August. She would also like PTO to be involved. A grading practice document was sent out today from the county stating how the rest of the year would be graded. Any questions about the document can be sent to Mrs. Smith. It was discussed when students would be able to clean out lockers and pick up year books or anything else needed from school. A plan will be developed as soon as the shelter in place order is lifted.

President's Report: Last month's meeting notes were approved by Christie and seconded by Natalie. PTO Board & Committee chairs were discussed for next year, we are planning on either postponing voting until August at the General Board Meeting or possibly putting something up on the RSMS Facebook page and then have people vote on it that way. We have all positions filled, we have one committee position, Hospitality, that is not filled. We also discussed the direct drive, we are going to keep the fee at \$40 again next school year. Mrs. Smith confirmed that agendas will be required next year. The supply list for next school year will be updated better as there has been questions in the past about what is really needed from the teachers.

Treasurer Report: We discussed whether we should reduce the budget for next year or carry over more money from this year. Publix is being reduced to \$500, Hospitality is going to increase \$500, it was discussed whether to keep Boxtops for next year. Leanne and Nicole will get together before the May 11th meeting and discuss the budget and decide whether we should decrease or increase it. Expenses need to be submitted ASAP.

Other Committee Reports:

Hospitality: Teacher appreciation was scheduled for May, we may still have it if the shelter in place order is lifted. Definite decisions are up in the air until we can get a better understanding of when the order will be lifted. Mr. Kufchek has been paid his DJ fee for the spring panther pride dance already and we are not requesting that back, it will be a donation.

School Programs: No new updates.

Box Tops: We made \$2.20 for the month of March through receipt scans and \$.20 from April from the scans. There was a discussion about doing Box Tops next year as the amount of products that have Box Tops has decreased greatly and people are not scanning their receipts.

Spirit Wear: We are planning on using our current spirit wear supply at next year's meet the teacher event. Amy will be ordering new items for that event as well. There was discussion on whether we should reduce the cost of spirit wear that we already have in stock, no decision was made as of yet. We are planning on deciding by the end of July.

8th Grade Dance: The 8th grade dance has been cancelled due to the shelter in place order and the virus. We have not collected any money from students so there is not any to return. We have not sent any invitations out either so we are not out that money. Liah is going to decide whether she would like to return some items she purchased or keep them for next year. We are also waiting on a refund from the photo booth company.

8th Grade Picnic: The 8th grade dance has been cancelled due to the shelter in place order and the virus. Money has been collected by some students. If the fees were paid in cash, RSMS will return the funds via check, we have a total of 31 students who fall into this category. If the fees were paid via check, the check will be voided. We have received deposits and money back from all the vendors except the DJ, we are in contact with him on when to receive a refund, we are expecting it to take a couple weeks due to the financial crisis. We are also waiting on a refund from the photo booth company.

Staff Appreciation Days: Natalie will be dropping off some gift cards this Thursday, other gift cards may need to be mailed as not all staff is accessible.

New Business: We are going to have our last 2019-2020 PTO meeting virtual as well on May 11 at 12:30PM, where we will be discussing the proposed budget as well as closing out the rest of this school year.

Meeting adjourned at 1:20 PM.

Respectfully submitted by Christie Hendrie, RSMS PTO Secretary.